



## How to Read Your Meter

### **Locating Your Meter Box:**

In most cases, the water meter is located at the front of the property near the street underground for residential customers.

In commercial properties, the meter could be located anywhere around the property underground. Depending on the size of the commercial property, the meter could be located in a large vault. Do not attempt to obtain a reading, please contact WSA to obtain a reading of the meter.



**Meter Number** listed on the outside

**Flow Indicator** is used to measure very low flow. Each number indicates that one gallon has been consumed.

**Leak Indicator** is used to detect water being used. This indicator should not be moving. If it is moving and no water is being used, you may have a leak.

**Meter Dial** is used to determine how much water has been used. Every turn of a number in the first black position measures 10 gallons; the second, 100 gallons.

Every turn of a number in white register measures 1,000 gallons.

### **Determining Your Water Usage:**

Steps for reading your meter:

1. Select a day to take an initial water meter reading.
2. Write down the numbers you see on the meter dial. (Ex. 0124500)
3. After a period of time has passed, read your meter again. (Ex. New reading of 126500)
4. Subtract your first reading from the second reading. This is your water usage for that period. (Ex.  $126500 - 124500 = 2000$ )
5. The figure 2000 figure indicates that 2,000 gallons of water has been used during the time period between the two readings.

*If you have any questions about locating your meter or reading your meter, please call WSA Customer Service at (770) 920-3823.*