

DOUGLASVILLE-DOUGLAS COUNTY WATER AND SEWER AUTHORITY
BOARD MEETING
June 28, 2022
MINUTES

The regular meeting of the Douglasville-Douglas County Water and Sewer Authority was held June 28, 2022 at 5:30 p.m. in the Community Room of the WSA Administration Building.

Members present:

Peggy Baugh, Chairman

Nia Brown

Cindy Fedack, Vice Chairman

Christopher Flowers

Bob Kauffman for Joseph Fowler, Board Attorney

Dr. Romona Jackson-Jones, Chairman, Douglas County Board of Commissioners (by phone)

Helen McCoy, Secretary/Treasurer

Rochelle Robinson, Mayor, City of Douglasville (by phone)

Richard Segal

Gilbert Shearouse, Executive Director

The first item of business was the approval of the minutes of the June 14, 2022 regular meeting. A motion was made by Chairman Baugh and seconded by Ms. Fedack to approve the minutes as presented. Mr. Shearouse noted that the minutes were amended by Ms. McCoy and emailed to Board members prior to today's meeting. There were no other corrections or additions, and the minutes were approved as presented.

OLD BUSINESS

Mr. Shearouse reported that a copy of the Authority's Consumer Confidence Report (CCR) was emailed in the Work Session packet Monday, along with the new class of summer interns. Chairman Baugh complimented Communications Coordinator Lyndsey Sargent on how well the CCR was put together and thanked her for her hard work.

STATUS REPORT

Mr. Shearouse elaborated on a purchase order to Morton Salt, LLC in the amount of \$45,000.00 for the annual purchase of sodium chloride. He said that this amount was less than half of the original bid of \$100,000.00 and thanked Human Resources Director Sidney Miller and Senior Procurement Specialist Joseph Morency for their work on this.

At this time, Chairman Baugh introduced the following resolutions:

RESOLUTION AUTHORIZING THE SMALL UTILITY ENTERPRISE LICENSE AGREEMENT WITH ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE (ESRI) FOR SOFTWARE AND SUPPORT OF THE AUTHORITY'S GEOGRAPHIC INFORMATION SYSTEM IN THE AMOUNT OF \$165,000.00 FOR A THREE-YEAR PERIOD.

A motion was made by Ms. Fedack and seconded by Mr. Flowers to adopt the resolution as presented. There was no discussion, and the motion passed unanimously.

RESOLUTION RENEWING THE CITYWORKS LICENSE AND MAINTENANCE AGREEMENT WITH AZTECA SYSTEMS, LLC FOR THE AUTHORITY'S COMPUTERIZED MAINTENANCE MANAGEMENT SYSTEM (CMMS) FOR A ONE-YEAR PERIOD IN THE AMOUNT OF \$80,000.00.

A motion was made by Mr. Flowers and seconded by Ms. Brown to adopt the resolution as presented. There was no discussion, and the motion passed unanimously.

RESOLUTION AUTHORIZING A PURCHASE ORDER TO ITRON, INC. FOR ANNUAL SUPPORT OF HARDWARE, SOFTWARE, AND HOSTING SERVICES OF THE AUTHORITY'S AUTOMATED METER READING/ADVANCED METERING INFRASTRUCTURE SYSTEM IN THE AMOUNT OF \$52,433.07.

A motion was made by Mr. Flowers and seconded by Ms. Fedack to adopt the resolution as presented. There was no discussion, and the motion passed unanimously.

RESOLUTION AUTHORIZING AN INTERGOVERNMENTAL AGREEMENT WITH DOUGLAS COUNTY REGARDING ACQUISITION OF PROPERTY FOR EXPANSION OF THE DOG RIVER RESERVOIR.

A motion was made by Mr. Flowers and seconded by Ms. Brown to adopt the resolution as presented. There was no discussion, and the motion passed unanimously.

NEW BUSINESS

Mr. Shearouse announced that the Authority's administrative offices will be closed Monday, July 4th, for the holiday.

Mr. Shearouse reported on a potential pipe purchase from Empire Pipe and Supply that was inadvertently left off the Work Session agenda of Monday, June 27th. After an explanation, he recommended authorization of the purchase of pipe via a resolution which will be presented to the Board for approval in July.

PUBLIC COMMENT

There was none.

There was no further business before the Board, so Chairman Baugh called the meeting to an end. There was no objection, and the meeting was adjourned.

Respectfully submitted,

Approved by

Peggy Baugh, Chairman

Helen R. McCoy, Secretary/Treasurer