



DOUGLASVILLE-DOUGLAS COUNTY WATER AND SEWER AUTHORITY

P.O. Box 1157 | Douglasville | Georgia | 30133

BOARD MEETING MINUTES

A meeting of the Board of Directors of the Douglasville – Douglas County Water and Sewer Authority was conducted on the 23rd day of April, 2024 in the Community Room of the WSA Administration Building.

The following members were present:

Cynthia Fedack, Chairman
Nia Brown
John Citizen
John Dean
Chris Flowers, Vice Chairman
Rochelle Robinson, Mayor of the City of Douglasville
Phil Miller, Chairman of the Douglas County Board of Commissioners
Gilbert B. Shearouse, Executive Director
Joseph H. Fowler, Attorney
Helen McCoy, Secretary/Treasurer

Public Comment:

There was none.

Approval of Minutes:

For the regular meeting on April 9, 2024.

A motion was made by Chairman Fedack to adopt the minutes as presented. Mr. Shearouse noted that after the packet went out, they noticed one correction to make. At the end, they changed Chairman Baugh to Chairman Fedack. The version to be signed has been updated. A motion was then made by Chairman Fedack and seconded by Mr. Miller to adopt the minutes as corrected. The motion was approved unanimously.

Old Business:

- Mr. Shearouse reminded that the Board's Spring Workshop is Friday and Saturday, April 26th and April 27th, 2024 from 9-5 on Friday and 9-3 on Saturday. The location will be the School Board's Magnolia Room. An Information sheet and agenda were included in Thursday's email, and all materials will be provided at the Workshop.
- The Spring Open House at the Bear Creek Water Treatment Plant is on May 11, 2024 from 10-2. A flyer was provided in your email for your use and to share it with your networks.
- An updated contact card was provided to reflect some updated information. If you want a printed copy of this, please let Tonya or Mr. Shearouse know.
- Chairman Fedack has made the following Committee Chair Assignments.



- Water - John Dean
- Sewer - Chris Flowers
- Stormwater - Nia Brown
- Finance - John Citizen
- Planning and Personnel – Cynthia Fedack

Status Report:

There was nothing to add to the written report.

Resolutions:

At this time, Chairman introduced the following resolutions:

RESOLUTION AUTHORIZING A PURCHASE ORDER TO BENTON-GEORGIA, LLC FOR SURFACE RESTORATION OF VARIOUS STREETS, ROADS, AND HIGHWAYS IN THE AMOUNT OF \$450,000.00.

A motion was made by Mr. Dean and seconded by Ms. Robinson to adopt the resolution as presented. There was no discussion, and the motion passed unanimously.

RESOLUTION AUTHORIZING WORK ORDER NO. 24-1 WITH RINDT, INC. FOR CONTRACTED PROJECT ENGINEERING AND CONSTRUCTION MANAGEMENT SERVICES FOR THE DONNY BROOK LANE STORMWATER IMPROVEMENT PROJECT IN THE NOT-TO-EXCEED AMOUNT OF \$111,965.00.

A motion was made by Ms. Brown and seconded by Mr. Miller to adopt the resolution as presented. There was no discussion, and the motion passed unanimously.

RESOLUTION AUTHORIZING WORK ORDER NO. 24-2 WITH RINDT, INC. FOR CONTRACTED PROJECT ENGINEERING AND CONSTRUCTION MANAGEMENT SERVICES FOR THE UNION GROVE ROAD STORMWATER IMPROVEMENT PROJECT IN THE NOT-TO-EXCEED AMOUNT OF \$127,164.00.

A motion was made by Ms. Brown and seconded by Mr. Flowers to adopt the resolution as presented. There was no discussion, and the motion passed unanimously.

RESOLUTION AUTHORIZING WORK ORDER NO. 24-3 WITH RINDT, INC. FOR CONTRACTED PROJECT ENGINEERING AND CONSTRUCTION MANAGEMENT SERVICES FOR THE SHALLOW WOOD LANE STORMWATER IMPROVEMENT PROJECT IN THE NOT-TO-EXCEED AMOUNT OF \$86,581.00.

A motion was made by Ms. Brown and seconded by Ms. Robinson to adopt the resolution as presented. There was no discussion, and the motion passed unanimously.

New Business:

- Leadership WSA's internal leadership development program, Leadership WSA, consists of six employees again this year, Mr. Shearouse said. The nine-month program began in April and participants will spend time with a different department each month until their graduation in December. The first group of two Leadership WSA participants spent the day with Administration department and are here tonight. Emily Camp (Wastewater) and Darius Bowen (Maintenance). As the next two groups come through Admin over the next few months, they will be coming to a meeting as well.
 - The participants this year are Darius Bowen (Maintenance), Emily Camp (Wastewater), Dianne Green (Customer Service), TJ Ruiz-Briceno (Inspections), O'Cion Rankin (Communications), and Taylor Mullins (Water)
- Awards: WSA received several awards at the Georgia Association of Water Professionals (GAWP) Spring Conference.
 - Gold/Platinum awards recognize consecutive years of 100% compliance.
 - South Central Wastewater Treatment Plant received the Platinum Award for 100% Permit compliance for 5 years. (4th Consecutive Year)
 - Bear Creek Water Treatment Plant received Platinum Award in Drinking water for 100% Permit compliance - 26 years (tied with Clayton Co. for most years, no other GA utilities)
 - Under the Plant of the Year competition
 - Bear Creek Water Treatment Plant did not win this year, but it did receive a Certificate of Achievement, which reflects scoring above a 90% on the inspection.
 - In the 6 MGD – 9.9 MGD category, the South Central Wastewater Treatment Plant won Plant of the Year!
 - Thanks to all of the staff who work so hard in operating and maintaining these plants day-in and day-out.

There was no further business before the Board, so Chairman Fedack called the meeting to an end. There was no objection, and the meeting was adjourned.

The meeting commenced at 5:30 p.m. and was completed at 5:42 p.m.

Approved by:

Respectfully submitted,

Cynthia A. Fedack
Chairman

Helen McCoy
Secretary/Treasurer